

Junior PMO (f/m/d)

The PMO (d/f/m) supports projects in the field of mechanical subsystems and products for Satellites. The PMO (f/m/d) is responsible for the tailoring and application of project management processes, methods and tools such as schedule (MS-Project and Unified Planning), resource plan, Earned Value Management (EVM), Risk & Opportunity Management, KPI reporting, etc. The jobholder (f/m/d) is responsible for the following tasks:

- maintain the project schedule with interdependencies, including resource and cost planning
- create and analyse plausibility, completeness and consistency of the project performance baseline
- monitor and analyse the project status and proactively identify key issues
- define and deliver project reports tailored to dedicated target groups, showing core messages, alerts and trends based on indicators and analysis (e.g. KPIs)
- this job requires an awareness of any potential compliance risks and a commitment to act with integrity, as the foundation for the Company's success, reputation and sustainable growth

Ihr Profil:

- Studium Ingenieurwesen, z.B. Luft- und Raumfahrt, Wirtschaftsingenieur oder Betriebswirtschaft

Sprachkenntnisse:

- Deutsch verhandlungssicher
- Englisch verhandlungssicher
- Erste Erfahrung in Projektmanagement, Planung und Controlling
- Erste Erfahrung mit Primavera oder Planisware ist ein Plus